

Information sheet for holders of rechargeable parking cards

Appendix 3

Valid as of 1st January 2012

1 Right of use

The rechargeable parking card issued by the “Ausweisbüro” (Airport Identity Card Office) on behalf of Flughafen Zürich AG authorises the holder to the use of a parking space in the allocated parking facilities in connection with his/her professional activities for their employer company at Zurich Airport. **Parking during private absences (e.g. air travel) is strictly prohibited.**

The rechargeable parking card permits the holder to park his/her vehicle for a maximum of 36 hours without interruption. The rechargeable parking card for flight crew is an exception. This card permits a maximum stay of 10 days (240 hours) without interruption.

The staff parking guidance system on the access roads must be observed. Any parking facilities shown as full may not be accessed or used.

If, in an exceptional case, no parking facility can be allocated or the staff has to park at an overflow parking area because the staff overflow is active, he/she is not entitled to claim reimbursement or compensation.

Rechargeable parking cards are personal and non-transferable.

Only one permanent parking card or rechargeable parking card may be issued per person. The minimum card validity period is six months. It is not possible to temporarily suspend the rechargeable parking card.

2 Parking rates

The rechargeable parking card can be charged/recharged at any pay station. The minimum top-up amount is CHF 10, the maximum amount is CHF 200. Cards are recharged in increments of CHF 10.

The rates below apply for the use of the parking system. The parking fee is deducted from the rechargeable parking card at the time of exit.

Parking authorisation	Price table		
P1-3, P40, P5, P6, P13, P38, P70	From 8:00 p.m. to 7:59 a.m. per hour or part thereof	CHF	0.10
	From 8:00 a.m. to 7:59 p.m. per 20 minutes or part thereof	CHF	0.30


If the credit is insufficient to cover the parking fee, the remaining amount can be paid at a pay station or at the exit (only with credit card).


If the rechargeable parking card is used for a parking period exceeding 36 hours, or, in the case of flight crew, 10 days (240 hours), it will only be possible to exit by paying the public parking rate. The fee will be calculated for the entire parking duration from the time of entry.

3 Use of the rechargeable parking card

Recharging at the pay station




- Place the parking card **flat against** the reader  of a pay station (**do not insert it**) until the display shows the recharging options.
- Select the recharge amount by pressing a key on the pay station (press once for every CHF 10 or select a maximum amount of CHF 200).
- Insert banknotes or a credit card.
- Place the card against the reader **again**. The payment is booked and the new amount is shown.
- Press the button for a receipt. (**No receipts can be issued retrospectively!**)

In the event of a problem always press the call button  and follow the instructions.

Use at the barrier



- Hold the parking card **flat against** the reader at the entrance or exit station (**do not insert it**).
- The barrier will open and the parking fee will be deducted from the balance.
- Note the information on the display (the amount remaining on the card is shown).

In the event of a problem always press the call button  and follow the instructions.



- **Do not insert the card!**

The rechargeable parking card must always be used, even if the system is faulty, e.g. if the barrier is standing open. If following another vehicle, drivers must always wait for the barrier to close before using their rechargeable parking card. **If it is not possible to use the rechargeable parking card, assistance must be requested using the call button at the entrance/exit post. No parking ticket should be drawn because the public parking rates are then payable.**

If a parking ticket is drawn due to loss or damage of the rechargeable parking card or without the consent of the "Zutritt- / Parkingzentrale" (Access / Parking Control Center), the holder is not entitled to claim compensation from Flughafen Zürich AG.

If a person has forgotten his/her rechargeable parking card, a parking ticket may only be drawn as an exception on consultation with the "Zutritt- / Parkingzentrale" (call button). An administration fee of CHF 10 will apply to this ticket on presentation of proof of identity in the "Zutritt- / Parkingzentrale". The parking fee accumulated as per the rate for rechargeable parking cards must be paid. This must be done before exiting the car park.

4 Return, damage or loss of rechargeable parking cards

If there is no longer a need for the rechargeable parking card or if the card holder ceases to work for his/her employer, it must be returned to Flughafen Zürich AG "Ausweisbüro" immediately, but within 30 days at the latest. Any remaining credit is reimbursed if the parking card is personally returned to Flughafen Zürich AG "Ausweisbüro".

If the rechargeable parking card is verifiably used after termination of employment, the public parking rates will be charged in addition to an administration fee of CHF 50.

The rechargeable parking card must be handled carefully and protected from heat, particularly from exposure to the sun. It must not be bent or damaged in any way.

A lost rechargeable parking card must be reported to Flughafen Zürich AG "Ausweisbüro" immediately. If the card holder has to use a public parking space due to the loss or damage of the rechargeable parking card, no waiver or reimbursement of fees will apply. A fee of CHF 50 is charged for the replacement of lost or damaged cards.

5 Withdrawal of the rechargeable parking card

In the event of a breach against these general regulations or any other misuse of the rechargeable parking card, Flughafen Zürich AG may withdraw or block the offending owner's staff parking products. Flughafen Zürich AG may notify the respective employer. The right to initiate criminal proceedings and/or civil liability claims is expressly reserved.

6 Parking rules

The following is expressly prohibited:

- Parking of vehicles outside the marked parking areas.
- Parking of vehicles without valid registration plates.
- Parking of vehicles during holidays, military service or unpaid leave.
- Vehicle repair or maintenance work on the parking spaces.
- Wilful damage or manipulation of facilities.
- Enabling other drivers to enter or exit using the rechargeable parking card.

In the event of a breach of these parking rules, Flughafen Zürich AG may have the vehicle towed away at the expense of the driver or owner. The right to withdraw staff parking products, initiate criminal proceedings and/or civil liability claims is expressly reserved.

7 Liability of Flughafen Zürich AG

Within the limitations of the law, Flughafen Zürich AG accepts no liability for injuries or damage to the vehicle or other property of the staff parking products holder.

8 Data protection and confidentiality

Flughafen Zürich AG undertakes to handle customer data carefully and to comply with the provisions of data protection.

Car registration numbers, security camera images, intercom calls, telephone calls and the use of staff parking products may be recorded for security and monitoring reasons.

9 Contacts

For any queries about parking please contact Flughafen Zürich AG, P.O. Box, CH-8058 Zürich-Flughafen.

Questions relating to the information sheets:

Ausweisbüro:	Tel. +41 (0) 43 816 26 07
Opening hours:	Business days 8 a.m. – 5 p.m.

Questions or problems relating to the use of staff parking products:

Zutritt- / Parkingzentrale:	Tel.: +41 (0) 43 816 37 10
Opening hours:	24-hour operation